

American Chemical Society By-Laws

ARTICLE I

Name

The name of this organization shall be the Marist College Chapter of Student Affiliates of the American Chemical Society.

ARTICLE II

Purpose

To further interest and knowledge of Chemistry and related sciences and to promote activities related to the Chemical Sciences throughout the community and at Marist College.

ARTICLE III

Members

Section 1. A member is one who is active and participates in the meetings and activities sponsored by the ACS chapter.

Section 2. Active will be defined as attending 80% of the scheduled meeting, lectures, and organized activities.

Section 3. Those deemed non-active will have a formal hearing before the Society.

Section 4. A member who wishes to resign must submit a letter of resignation to the officers of the Society.

Section 5. No dues will be collected from the membership.

ARTICLE IV

Officers

Section 1. The officers of this club shall consist of a President, Vice-President, Treasurer, and a Secretary.

A. *The President*

The president will conduct meeting, oversee all activities, and be responsible for the organization.

B. *The Vice President*

Vice-President will take over duties of the President in his or her absence. The Vice-President will also organize and oversee all committee activities.

C. *The Treasurer*

Treasurer will be solely responsible for all financial matters, including fundraising. He or she shall sign all checks, vouchers and bills on behalf of the Society.

D. *The Secretary*

The secretary will be both a corresponding and recording secretary. He or she will be responsible for all communications within the Society and all outside correspondence. The secretary will be responsible for the minutes of all meetings. He or she must keep a calendar of all scheduled events.

ARTICLE V

Elections

Section 1. Any member may nominate him/herself for candidacy to the office of President, Vice-President, Treasurer or Secretary. Elections shall take place in the fall semester at a general meeting. Voting shall be done by secret ballot. Only members who are active may vote in the elections. At least $\frac{3}{4}$ of the active membership must be present at the time of the elections.

Section 2. The term of office for all elected officers shall be one academic year, although officers can run for office multiple times.

ARTICLE VI

Meetings

Section 1. A meeting of the general organization will be held on a biweekly basis. All meetings will be publicized with the date, time, and location.

Section 2. The President shall preside over the meetings.

Section 3. Special meetings will be held as needed.

Section 4. $\frac{3}{4}$ of the membership will constitute a quorum.

ARTICLE VII

Executive Board

Section 1. The Executive Board shall consist of the faculty advisor, President, Vice-President, Treasurer and Secretary.

Section 2. The Executive Board has the power to evaluate officers and members' status, and to revoke membership or officership by a unanimous vote. If a member of the Executive Board is evaluated he/she will abstain from voting.

ARTICLE VIII

Committees

Section 1. Committees (ad hoc or standing committees) will be organized to meet demands as they arise. Each committee will be headed by and appointed committee chairperson to organize and direct committee activities.

Section 2. All committee proceedings will be brought before the Vice-President for executive approval.

ARTICLE IX

Parliamentary Procedures

Unless suspended, all meetings will be run according to Robert's Rules of Order, Newly Revised.

ARTICLE X

Amendments of By-laws

Section 1. A proposed Amendment to the By-Laws will be brought to the general assembly (membership) for consideration. (A simple majority vote will initiate the Judicial Committee.) The Judicial Committee will consist of the Executive Board and five additional members, including the sponsor of the above said proposed amendment.

Section 2. The proposed Amendments will be instituted by a 2/3 vote of the Judicial Committee.

Section 3. These by-laws may be amended by a majority vote of the members provided that a quorum is present. If such amendments pass by the majority, it then must be presented to the Student Government Association for final approval.

ARTICLE XI

Policies and Actions

The Club and any individual associated with said Club, shall abide and conform to all Federal Laws, New York State Laws, all rules and regulations of Marist College, and all directives of the Student Government Association. Any violation of the aforementioned criteria may result in the disciplinary action taken on the club charter.