

Marist College Equestrian Team (Club) By-Laws

Article I: Name of Organization

Marist College Equestrian Team (Club)

Article II: Purpose of Organization

1. To develop horsemanship skills
2. To provide a place to gain competitive experience
3. To learn proper care for horses through equestrian studies both through a cooperative farm and Marist College

Article III: Members

Section 1: Membership is open to all Marist College students, whether or not they have riding experience

Section 2: Members must attend weekly riding lessons during the school year

Section 3: Members are required to pay \$400 for riding each week, or \$725 for two lessons a week, in the form of cash or check made out to Marist College

Section 4: Members must read, understand, and sign the Marist College Equestrian Team contract

Section 5: Members must attend at least three quarters of semester meetings that will be recognized through signature or by swiping their CWID card

Section 6: Members should regularly help with fund-raising projects created by the team

Article IV: Required Officers and Duties

1. Co-Captains
 - a. Also serve the positions of President and Vice President (see description below)
 - b. Responsible for all IHSA paperwork
 - c. Signatures required on all official requests
2. President
 - a. Shall facilitate: scheduling of meetings, setting the agenda for meetings, the opening and closing meetings, and activities and functions

- b. Assisting the treasurer and administration develop a budget to be presented for the Financial Board's approval
- 3. Vice President
 - a. Work with the President throughout the organization wherever needed
 - b. Shall facilitate: activities and functions
 - c. In the event that the President cannot fulfill his/her obligations, the Vice President will take over
- 4. Secretary
 - a. Will create a formal summary of all meetings and events
 - b. Will work with the advisement of the President and Vice President in club correspondence with Marist College
- 5. Treasurer
 - a. To keep an accurate account of club finances
 - b. Oversee the responsibility for the financial board budget and acquire necessary funds during the semester through Marist College Student Government Association
- 6. Webmaster / PR Representative
 - a. Update the Marist Equestrian Team website and Facebook account whenever new information is available
 - b. Photograph and update online
 - c. Promote awareness about the club

Article V: Meetings

Section 1: Meetings will be held when necessary

Section 2: Executive meetings of strictly officers will meet at the beginning of the semester and when necessary

Section 3: Time and place will be determined by the availability of space and the convince of time

Section 4: Notice for all meetings will come in the form of email to all members with at least 2 days notice

Article VI: Executive Board

Section 1: Comprised of officers and decisions will be made on a consensus basis. The executive board will aid with the direction of the club

Section 2: Elections for open positions (all but President and Vice President) will be held as needed, where candidates will be suggested by the current executive board or nominated by members. A vote will be held at the next meeting to determine who receives the position

Section 3: The positions of President and Vice President/Co-Captains will be determined based on the decision made by the coach and current executive board based on knowledge of overall horsemanship and commitment to club affairs

Article VII: Amendment of By-Laws

Section 1: These by-laws may be amended by a majority vote of members provided that a quorum is present, provided that the amendment has been submitted in writing prior to the meeting. If amendments are passed by the majority, it then must be approved by the club advisor and presented to the Student Government Association for final approval

Article IX: Policies and Actions

Section 1: The club and any individual associated with said club, shall abide and conform to all Federal Laws, New York State Laws, all rules and regulations of Marist College, and all directives of Marist College, and all directives of the Student Government Association. Any violation of the aforementioned criteria may result in the disciplinary actions taken on the club charter

Section 2: Any form of hazing prohibited. If hazing occurs, the club will face the penalties brought forth by Marist College and the Student Government Association

Section 3: No form of harm towards the animals that the club has the privilege to work with will ever be permitted. Any violation may result in the disciplinary actions taken on the club charter and by the Student Government Association as well as by Marist College

Section 4: Members will be subject to sign the Marist College Equestrian Team contract, in addition to any other release forms required by a cooperative farm.