

Article I: Name

Marist Pre-Law Club

Article II: Purpose

To enrich student's knowledge of the legal profession.

To give students the opportunity to become part of a network of peer and faculty who share interest in the law and the legal profession.

To provide opportunities for students to interact with professionals outside of Marist College.

To help familiarize students with the law school application process.

To allow students to communicate in a non-competitive setting.

To give students the opportunity to learn about the various branches of practice within the legal profession.

Article III: Members

Section 1: Membership is open to any Marist College Undergraduate student.

Section 2: The Club will meet monthly

Section 3: Members will receive a maximum of two priority points

Section 4: Members will receive their first priority point by attending at least 50% of the Pre Law Club's meetings and 50% of its events per semester.

Section 5: Members will receive their second priority point by attending 50% of the Pre Law Club's meetings and at least 75% of its events per semester PLUS the community service event.

Article IV: Club Advisor

Prof. Annamaria Maciocia, Esq.

Article V: Executive Board

Section 1 President: Shall oversee all meetings, shall act in on behalf of the club when contacting the club members is impractical or impossible. He shall be the representative for the club to administration, college activities and all other entities. Shall be responsible for hosting guest lectures and other academic events. Attain guest parking permission for guest lecturers. Maintain preexisting relationships with organizations that help members in preparing for the LSAT. Shall meet with the club Advisor once a week to discuss event plans and club challenges. Shall represent the club at all club workshops. Shall meet with the club's board once a week. Shall be responsible for the completion of all duties by other board members.

Section 2 Vice-President: Shall act in place of the president in the event of the president's absence. Shall be responsible for organizing club events including but not limited to reserving rooms. Shall provide assistance in any of the duties assigned to the President of the club. Shall serve as parliamentarian and authority on matters of procedure.

Section 3 Secretary: Shall be responsible for taking attendance at all club events. Shall be responsible for awarding priority points. Shall be responsible for taking minutes of meetings. Shall be responsible for communication with club members in regards to the time and place of meetings and events

Section 4 Treasurer: Shall managing all proceeds from fundraising activities, shall coordinate with the President and Vice-President when necessary. Shall be responsible for managing all funds and budget, Shall handle all financial transactions. Shall keep an active balance of the club account.

Section 5 Webmaster/ Public Relations: Update the Marist Per-Law Club website and promote awareness about the club.

Section 6 Event Coordinator: Shall be responsible for event planning execution and the community service event

Section 7 Commitment: Executive Board members must attend all meetings unless otherwise excused

Section 8 Vacancies: Should there be a vacancy on the board, the President shall organize an special election at the earliest possible convenience. The President shall delegate the responsibilities of the vacant office to another board member until said election. If the post of President is vacant, the Vice President shall become an interim President and organize said election.

Article VI Elections

Section 1: Elections will be held every spring. The voting process shall conducted as agreed upon by the executive board.

Section 2: The term of office for all officers shall be two years.

Section 3: All active members are eligible to run for a board position (must have attended prior meetings and at least 2 events of the election semester).

Section 4: Only active members are eligible to vote.

Section 5: Votes will be cast via secret ballot

Section 6: Votes will be tallied within 48 hours of an election

Section 7: The outcome of the election is decided by majority vote. Majority is defined as 50% plus one of the votes cast

Section 8: New officers will begin their term on the date of transition set by the executive board. They will begin to shadow current board members as soon as they are elected to their position. From the time of elections until that date, the Board elect will be the reading committee.

Section 9: Special elections can be conducted by the decision of the President. The processes for special elections are to be agreed upon by the executive board members by a majority vote.

Article VII Meetings

Section 1: Meetings will be held every month

Section 2: Meetings may be cancelled by the decision of the executive board

Article VIII Parliamentary Procedure

Unless suspended, all meetings will be run according to Robert's Rules of Order, Revised.

Article IX Amendment of By-Laws

Section 1: These by-laws may be amended by a majority vote of members provided that a quorum is present. If amendments are passed by the majority, it then must be approved by the club advisor and presented to the Student Government Association for final approval

Article X Policies and Actions

Section 1: The club and any individual associated with said club, shall abide and conform to all Federal Laws, New York State Laws, all rules and regulations of Marist College, and all directives of Marist College, and all directives of the Student Government Association. Any violation of the aforementioned criteria may result in the disciplinary actions taken on the club charter