

## **Pre-Vet Club By-Laws**

### Article I: Name of Organization

Marist Pre-Vet Club

### Article II: Purpose of Organization

1. To increase overall knowledge of and relating to veterinary medicine.
2. To provide the maximum amount of hands-on experience possible before application to veterinary graduate school programs.
3. To provide a network of peers and faculty within Marist College who share interest in veterinary medicine and professionals outside Marist College who practice veterinary medicine.
4. To help students understand the veterinary school application process.
5. To help students cope with the high levels of competition relating to veterinary school admissions and understand ways to improve their chances of acceptance.
6. To give students an opportunity to experience the various fields within veterinary medicine to help them better understand where their interests lie.

### Article III: Members

Section 1: Membership is open to all undergraduate students who are possibly interested in any type of veterinary medicine

Section 2: Membership shall be recognized through signature or by swiping their CWID card

Section 3: To maintain membership status, members must attend at least 75 percent of meetings and attend at least one event per semester

Section 4: One meeting per semester can be replaced with an extra event attendance

Section 5: To get an additional member priority point, the member must attend at least 75 percent of the meetings and attend at least 75 percent of the events per semester

### Article IV: Required Officers and Duties

1. President

- a. Shall facilitate: scheduling of meetings, setting the agenda for meetings, the opening and closing meetings, and activities and functions
  - b. To ensure openness to legitimate ideas and have these ideas incorporated into regular club events and meetings
2. Vice President
  - a. Assist the President throughout the organization wherever needed
  - b. Shall facilitate: activities and functions
  - c. In the event that the President cannot fulfill his/her obligations, the Vice President will take over
3. Secretary
  - a. Formal summary of all meetings and events
  - b. Shall maintain club email account
  - c. Will work with the advisement of the President and Vice President in club correspondence with Marist College
4. Treasurer
  - a. To keep an accurate account of club finances
  - b. Oversee the responsibility for the financial board budget and acquire necessary funds during the semester through Marist College Student Government Association
5. Webmaster / PR Representative
  - a. Update the Marist Per-Vet Club website whenever new information is available
  - b. Promote awareness about the club

#### Article V: Meetings

Section 1: Meetings will be held twice a month on a day universally decided as the best for majority of member availability

Section 2: Notice for all meetings will come in the form of either email or message to Facebook group (which all members are a part of) to all members with at least 4 days notice

#### Article VI: Executive Board

Section 1: Comprised of officers and decisions will be made on a consensus basis. The executive board will aid with the direction of the club

Section 2: All positions will be given to those who qualify based on a majority vote at the end of the year unless special circumstances are required. If this is the case, it will be up to the discretion of the majority of the executive board

Section 3: Qualification for position will be based on membership status, club commitment, experience with veterinary medicine in the field, and knowledge of the veterinary field

#### Article VII: Amendment of By-Laws

Section 1: These by-laws may be amended by a majority vote of members provided that a quorum is present. If amendments are passed by the majority, it then must be approved by the club advisor and presented to the Student Government Association for final approval

#### Article IX: Policies and Actions

Section 1: The club and any individual associated with said club, shall abide and conform to all Federal Laws, New York State Laws, all rules and regulations of Marist College, and all directives of Marist College, and all directives of the Student Government Association. Any violation of the aforementioned criteria may result in the disciplinary actions taken on the club charter

Section 2: Any form of hazing prohibited. If hazing occurs, the club will face the penalties brought forth by Marist College and the Student Government Association

Section 3: No form of harm towards the animals that the club has the privilege to work with will ever be permitted. Any violation may result in the disciplinary actions taken on the club charter and by the Student Government Association as well as by Marist College

Section 4: Members will be subject to sign the Pre-Vet Club general release form, in addition to any other release forms required for necessary events. Members will be informed with at least 4 days notice if release form will need to be signed