National Residence Hall Honorary
Red Fox Chapter Constitution

Article I: Name

- The name of the organization shall be Red Fox Chapter of the National Residence Hall Honorary of Marist College.

Article II: Purposes

- The purpose of this organization shall be to provide recognition for those students living in residence areas who have shown outstanding service and who have provided important leadership in the advancement of the residence areas. Those students will also act as a resource for groups desiring information about programming and leadership in the residence areas.

Article III: Membership

Section 1: Qualifications

- Shall have resided in the residence areas for at least two (2) semesters prior to the semester of selection.
- Shall reside in the residence areas during the semester of selection.
- Shall have completed a minimum of thirty (30) credit hours.
- Shall be a student in good standing with the college and shall have a minimum of a 2.5 cumulative grade point average.
- Shall have demonstrated outstanding service and leadership in the residence areas at Marist College.

Section II: Membership

- The Organization shall consist of four (4) types of members:
  o Active, early alumni, alumni, and honorary
- Active members shall be defined as undergraduate level students currently living in a residence area at Marist College. They shall be the only members with voting privileges. They shall maintain a minimum of a 2.5 grade point average.
- Early Alumni membership is defined as a member that is still living on campus but can no longer meet the chapter membership expectations. These members will not count toward the 1% membership cap.
- Alumni membership shall be held by former active members who no longer live in a residence area. They may remain active with the organization. They will have no voting privileges.
Honorary membership is offered to others who have shown outstanding service and devotion to the interests of the residence hall program.
  o Shall be a form of local recognition extended to a faculty member, a staff member, or a fellow student.
  o Honorary members shall not have voting privileges.

Article IV: Nomination

Section I: Nomination

• Nomination by Resident Student Council (RSC) Presidents
  o The RSC President shall have the privilege of nominating persons he/she feels deserve the recognition of being nominated to membership of this honorary.
  o The RSC President will submit an application for each nominee

• Nomination by the Red Fox NRHH Chapter President
  o The Red Fox President of the NRHH reserves the right to nominate persons he/she feels deserve the recognition of being nominated to membership of this honorary.
  o The Chapter President will submit an application for each nominee.

• Nomination by Residence Life Personnel
  o Resident Directors and Assistant Resident Directors shall have the privilege of nominating persons he/she feels deserve the recognition of being nominated to membership of this honorary.
  o Resident Assistants, and the Resident Assistant Council (RAC), shall have the privilege of nominating persons he/she feels deserve the recognition of being nominated to membership of this honorary.
  o The Mentors shall have the privilege of nominating persons they feel deserve the recognition of being nominated to the membership of this honorary.
  o The Director of Housing, Assistant Director of Housing, and the Assistant to the Director of Housing shall have the privilege of nominating persons they feel deserve the recognition of being nominated to the membership of this honorary.
  o The Resident Director, Assistant Resident Director, Mentor, Director of Housing, Assistant Director of Housing, the Assistant to the Director of Housing, RA’s, and RAC shall submit an application for each person he/she nominates for membership.

Section II: Selection Procedures

• Selection Committee
• The campus selection committee shall be composed of five (5) active members of the Red Fox Chapter.
• These members shall be elected by 2/3 majority of the total membership of the chapter.
• The chairperson for this committee shall be the Vice President of the chapter.
• Honorary membership nominations shall be made by any voting member. All nominations will be discussed by the chapter President and Advisor(s). The president will submit a list of candidates to the voting membership who will select honorary members by simple majority vote.

• Selection Standards

• At no time shall the active membership of the Red Fox Chapter exceed one (1) percent of the total population of students living in college sanctioned housing.
• Each candidate must have contributed outstanding service, leadership, and involvement for advancement of residence life.
• The campus selection committee shall review all applications in the spring semester.

Article V: Executive Structure and Meetings

Section I: Officers

• Officer candidates for the Red Fox Chapter must be students in good standing with the College.
• The Officers of the chapter shall be the President, Vice President, Secretary/Treasurer, and Public Relations Manager.

Section II: Officer Responsibilities

• The President shall:
  • Preside over called meetings.
  • Appoint ad hoc committees and the chairpersons of these committees.
  • Act as official spokesperson for the organization.
  • Submit an end of year progress report with one copy sent to the NIC (NACURH Information Center) and one filed in the permanent files of the chapter.
  • Renew the chapter’s membership as a registered campus organization with the National Organization.

• The Vice President shall:
  • Sit as chairperson of the Selection committee.
  • Advise all committees.
  • Preside over called meetings in the absence of the President.
• Act as Parliamentarian at called meetings.

• The Secretary/Treasurer shall:
  o Take minutes at called meetings and distribute minutes and agendas to members.
  o Formulate a budget at the beginning of the year with the President and revise it as necessary.
  o Manage all financial transactions for the organization.
  o Provide an itemized account of all transactions for the minutes.
  o Submit the books for review to the Advisor(s) and Assistant Director at the end of the year.

• The Public Relations Manager shall:
  o Create all necessary for publicity for meetings, events, and/or memos.
  o Utilize campus resources for recognition efforts and publicity upon request by the president.
  o Formulate a monthly written account of all honorary activities for the Student Life Council (SLC).
  o Compile a record of all publicity and events for any bids or presentations written at the end of the year.
  o Assist the president with any bids and/ or reports at the end of the year.

Section III: Election and Term of Office

• Election of Officers shall be held at the start of the fall semester following the selection of members.
• The officers shall be elected by simple majority of the active members.
  o Members must be present to be nominated for an office.
• The term of office shall be one (1) academic year.
• In the event of a resignation of an officer, or termination of active membership status, an election will be held to fill the vacancy with the exception of the President.
  o In the event that the office of President is vacated, the Vice President will become President.
  o A general election will be held to fill the Vice Presidential vacancy.

Section IV: Advisor

• The Red Fox Chapter shall be advised by a member(s) of the Housing and Residence Life Staff.
• The advisor(s) will attend chapter meetings.

Section V: Meetings
• Chapter meetings will be held at least once a month. Special meetings may be called by the President.
• Robert’s Rules of Order shall serve as a guideline for business procedures at all meetings.
• Attendance is mandatory. More than two (2) unexcused absences results in the loss of attending the initiation banquet at no charge.

**Article VI: Non-Campus Affiliation**

• This honorary is a College affiliate of the National Residence Hall Honorary.
• In order to remain a member of the National Residence Hall Honorary, this chapter must follow the National Residence Hall Honorary By-Laws.

**Article VII: Amendments to the Constitution**

• Amendments must be submitted to the Executive Council in writing one (1) week prior to voting by active members.
• Amendments to this constitution may be adopted or amended by a 2/3 vote of active membership.

**Article VIII: Nondiscrimination Clause**

• The National Residence Hall Honorary shall not discriminate on the basis of race, creed, national origin, ancestry, gender, age, religion, disability, or sexual orientation in the selection of its members or in its programs unless federal or state laws allow for such expectations.

**Article IX: College Records**

• The National Residence Hall Honorary shall maintain a list of current officers and members, their addresses, the name of the required Advisor(s), and the most recently amended constitution with the Office of Housing and Residential Life.

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